

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 16

June 24, 2010

SUBJECT: DEPARTMENT REORGANIZATION - REVISED

EFFECTIVE: IMMEDIATELY

PURPOSE: On January 3, 2010, the Los Angeles Police Department was reorganized to streamline police functions and increase accountability. This realignment consolidated command components to better address our goal of reducing crime.

PROCEDURE:

I. REORGANIZATION. The following information is provided to clarify the activation, deactivation and realignment of command components.

A. Entities Deactivated. The following commands are deactivated:

- * Office of Support Services;
- * Risk Management Bureau;
- * Administrative and Technical Services Bureau;
- * Information and Communications Services Bureau;
- * Incident Management and Training Bureau;
- * Communications and Records Bureau;
- * Assistant to the Director,
Office of Support Services;
- * Legal Affairs Division;
- * Incident Management Support Division;
- * Emergency Command Control Communications System
Division; and,
- * Strategic Operations Commander.

B. Entities Activated. The following entities are activated or renamed:

- * Special Assistant for Constitutional Policing;
- * Office of Administrative Services;
- * Office of Special Operations;
- * Administrative Services Bureau;
- * Personnel and Training Bureau;
- * Information Technology Bureau;
- * Assistant to the Director,
Office of Administrative Services;
- * Assistant to the Director,
Office of Special Operations;
- * Community Relations Division;
- * Criminal Gang and Homicide Division;

- * Risk Management Division;
- * Work Environment Liaison Section;
- * Radio Plan Section; and,
- * Officer Representation Unit.

II. DEPARTMENT BOARDS AND COMMITTEES. The following Boards and Committees are deactivated:

- * Employee Suggestion Award Committee;
- * Executive Fiscal Management Committee;
- * Fleet Management Committee;
- * K-9 Contact Review Board; and,
- * Police Facilities Committee.

An updated list of Department Boards and Committees is attached to this Order for reference (Attachment 1).

III. CORRESPONDENCE REFERENCE NUMBERS. The correspondence reference numbers have been revised based on the Department's reorganization (Attachment 2). Requests for additional numbers shall be forwarded to the Commanding Officer, Planning and Research Division, for appropriate action.

IV. RADIO UNIT DESIGNATIONS. Attached to this Order is an updated list of radio unit designations to be used by the appropriate entities (Attachment 3).

AMENDMENTS: This Order amends, adds, and deletes sections from Volume 0 through Volume V of the Department Manual.

MONITORING RESPONSIBILITY: The Director, Office of Administrative Services, shall have monitoring responsibility for this directive.

AUDIT RESPONSIBILITY: The Commanding Officer, Internal Audits and Inspections Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



CHARLIE BECK
Chief of Police

Attachments

DISTRIBUTION "D"

MEMBERSHIP OF BOARDS AND COMMITTEES

Commendations Board

Commanding Officer, Personnel and Training Bureau, Chair
One Captain selected by the Director, Office of Operations
One Captain selected by the Director, Office of Special Operations
One Captain selected by the Director, Office of Administrative Services
One Civilian Commanding Officer, selected by the Director,
Office of Administrative Services

Reviewing Officer, Director, Office of Administrative Services

Technology Review and Approval Committee (TRAC)

Commanding Officer, Information Technology Bureau, Chair
Chief of Detectives, Detective Bureau
Assistant to the Director, Office of Operations
Assistant to the Director, Office of Administrative Services
Special Assistant for Constitutional Policing
Commanding Officer, Personnel and Training Bureau
Assistant General Manager, Information Technology Agency

Reviewing Officer, Director, Office of Administrative Services

Use of Force Review Board

Director, Office of Administrative Services, Chair
Involved employee's Bureau Commanding Officer, Ex-Officio Member
Peer member
Operations staff officer selected by Director, Office of Operations
Commanding Officer, Personnel and Training Bureau
Director, Office of Administrative Services, will select an alternate member when a
conflict arises
Reviewing Officer, Chief of Police

MEMBERSHIP OF BOARDS AND COMMITTEES

Carrying a Concealed Weapon Board (Retirees)

Commanding Officer, Personnel and Training Bureau, Chair
Peer member selected by the retired officer or Los Angeles Police Protective League
Police Commission Hearing Officer

Reviewing Officer, Director, Office of Administrative Services

Management Development Advisory Board

Staff Officers selected by the Chief of Police

Reviewing Officer, Chief of Police

Promotional Assessment Boards

Three members designated by the Director, Office of Administrative Services
Chair designated by the Director, Office of Administrative Services

Reviewing Officer, Director, Office of Administrative Services

Uniform Committee

Commanding Officer, Personnel and Training Bureau, Chair
One Command Officer from Detective Bureau, selected by the
Director, Office of Special Operations

One Command Officer from a Geographic Bureau, selected by the
Director, Office of Operations

One Command Officer selected by the Director, Office of Administrative Services
Two sworn members from the Los Angeles Police Protective League

Reviewing Officer, Chief of Police

MEMBERSHIP OF BOARDS AND COMMITTEES

Home Garaging Review Committee

Director, Office of Administrative Services, Chair

Director, Office of Special Operations

Director, Office of Operations

Chief of Staff

Reviewing Officer, Chief of Police

Operations Communications Committee

Commanding Officer, Communications Division, Chair

Staff or Command Officer, Special Operations Bureau

Commanding Officer, Planning and Research Division

Nine representative members from the Office of Operations (including traffic and detectives), selected by the Director, Office of Operations

Command Officer designated by the Director, Office of Administrative Services
Officer in Charge, Radio Plan Section

Reviewing Officer, Director, Office of Administrative Services

Use of Force Best Practices Committee

Commanding Officer, Use of Force Review Division, Chair

Assistant Commanding Officer, Personnel and Training Bureau

Two personnel selected from TD who are use of force trainers

Four personnel selected from the Office of Operations

Representative from the Los Angeles Police Protective League

One use of force expert or legal counsel from outside the Department

Representative from the Los Angeles City Attorney's Office

Representative from Risk Management Division

Representative from Professional Standards Bureau

Reviewing Officer, Director, Office of Administrative Services

MEMBERSHIP OF BOARDS AND COMMITTEES

Risk Management Executive Committee

Special Assistant for Constitutional Policing, Chair
Chief of Staff

Director, Office of Administrative Services

Chief of Detectives, Detective Bureau

Commanding Officer, Personnel and Training Bureau

Commanding Officer, Information Technology Bureau

Commanding Officer, Professional Standards Bureau

Commanding Officer, Behavioral Science Services

Employee Relations Administrator

Commanding Officer, Operations-Central Bureau

Commanding Officer, Operations-South Bureau

Commanding Officer, Operations-West Bureau

Commanding Officer, Operations-Valley Bureau

Concerned employee's Bureau Commanding Officer (if not already in attendance)

Commanding Officer, Risk Management Division

Office of the City Attorney Representative (as observer)

Office of the Inspector General Representative (as observer)

Reviewing Officer, Chief of Police

Tactics Training Review Committee

Assistant Commanding Officer, Personnel and Training Bureau, Chair

Commanding Officer, Training Division (TD)

Commanding Officer, Recruit Training, TD

Director, Police Training and Education (PTE)

Commanding Officer, Use of Force Review Division

Officer in Charge, Firearms and Tactics Section, TD

Assistant Officer in Charge, Firearms and Tactics Section, TD

Officer in Charge, Defensive Tactics Section, TD

Assistant Officer in Charge, Defensive Tactics Section, TD

Officer in Charge, Field Training Section, PTE

Representative from the Los Angeles City Attorney's Office

Representative from Risk Management Division

Reviewing Officer, Director, Office of Administrative Services

CORRESPONDENCE REFERENCE NUMBERS
(Changes are in bold)

Police Commission

Police Commission	1.0
Executive Director	1.0
Inspector General	1.0
Commission Investigation Division	1.0

Office of the Chief of Police

Chief of Police	1.1
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Chief of Staff

Commanding Officer	1.2
Administrative Section	2.2.1
Community Relations Division	2.2.2
Employee Relations Group	2.2.3
Public Information Office	2.2.5
COMPSTAT	2.3.7

Professional Standards Bureau

Commanding Officer	1.13
Force Investigation Division	13.1
Special Operations Division	13.2
Internal Affairs Group	13.5
Administrative Investigation Division	13.5.1
Criminal Investigation Division	13.5.2

Special Assistant for Constitutional Policing

Special Assistant	1.14
Internal Audits and Inspections Division	14.2
Risk Management Division	14.4
Planning and Research Division	14.5
Governmental Liaison Section	14.6
Fiscal Operations Division	14.7

Counter Terrorism and Criminal Intelligence Bureau

Commanding Officer	1.15
Major Crimes Division	15.1
Emergency Services Division	15.2

Office of Operations

Director, Office of Operations	1.11
Assistant to the Director, Office of Operations	11.2

Special Operations Bureau

Commanding Officer	1.16
Air Support Division	16.1
Emergency Operations Division	16.2
Metropolitan Division	16.3

Detective Bureau

Chief of Detectives	1.8
Detective Support and Vice Division	8.2
Juvenile Division	8.3
Gang and Narcotics Division	8.4
Robbery-Homicide Division	8.6
Commercial Crimes Division	8.7
Scientific Investigation Division	8.9

Operations-Central Bureau

Commanding Officer	1.4
Central Area	4.1
Area Detective Division	4.1.1
Hollenbeck Area	4.2
Area Detective Division	4.2.1
Newton Area	4.3
Area Detective Division	4.3.1
Northeast Area	4.4
Area Detective Division	4.4.1
Rampart Area	4.5
Area Detective Division	4.5.1
Central Traffic Division	4.6

Operations-South Bureau

Commanding Officer	1.5
Harbor Area	5.1
Area Detective Division	5.1.1
77 th Street Area	5.2
Area Detective Division	5.2.1
Southeast Area	5.3
Area Detective Division	5.3.1

Southwest Area	5.4
Area Detective Division	5.4.1
South Traffic Division	5.5
Criminal Gang and Homicide Division	5.6
 <u>Operations-West Bureau</u>	
Commanding Officer	1.6
Hollywood Area	6.1
Area Detective Division	6.1.1
Pacific Area	6.2
Area Detective Division	6.2.1
LAX Field Services Division	6.2.2
West Los Angeles Area	6.3
Area Detective Division	6.3.1
Wilshire Area	6.4
Area Detective Division	6.4.1
West Traffic Division	6.5
Olympic Area	6.6
Area Detective Division	6.6.1
 <u>Operations-Valley Bureau</u>	
Commanding Officer	1.7
Devonshire Area	7.1
Area Detective Division	7.1.1
Foothill Area	7.2
Area Detective Division	7.2.1
North Hollywood Area	7.3
Area Detective Division	7.3.1
Van Nuys Area	7.4
Area Detective Division	7.4.1
West Valley Area	7.5
Area Detective Division	7.5.1
Valley Traffic Division	7.6
Mission Area	7.7
Area Detective Division	7.7.1
Topanga Area	7.8
Area Detective Division	7.8.1
 <u>Office of Administrative Services</u>	
Director, Office of Administrative Services	1.3
Assistant to the Director, Office of Administrative Services	3.1

Work Environment Liaison Section	3.1.1
Employee Assistance Unit	3.1.2
Officer Representation Unit	3.1.3
Use of Force Review Division	3.2
Behavioral Science Services	3.4
<u>Information Technology Bureau</u>	
Commanding Officer	1.17
Information Technology Division	17.1
TEAMS II Division	17.2
Radio Plan Section	17.3
<u>Administrative Services Bureau</u>	
Commanding Officer	1.10
Motor Transport Division	10.1
Communications Division	10.2
Facilities Management Division	10.3
Records and Identification Division	10.4
<u>Personnel and Training Bureau</u>	
Commanding Officer	1.12
Training Division	12.1.1
Recruit Training	12.1.2
Police Training and Education	12.2
Personnel Group	12.3
Personnel Division	12.3.1
Recruitment and Employment Division	12.3.2
<u>Office of Special Operations</u>	
Director, Office of Special Operations	1.18
Assistant to the Director, Office of Special Operations	18.2
Real-Time Analysis and Critical Response Division	18.2.1
Jail Division	18.2.2
Property Division	18.2.3

Staff Unit Designations
Effective DP No. 1, 2010
(Changes are in bold)

Staff 1: Chief of Police
Staff Security 1A: Chief's Security Detail
Staff Security 1B: Chief's Security Detail
Staff Security 1C: Chief's Security Detail (alternate)

Staff 1A: Chief of Staff
Staff 1E: Public Information Director, Public Information Office
Staff 1F: Employee Relations Administrator

Staff 1G: Commanding Officer, Professional Standards Bureau
Staff 1I: Commanding Officer, Internal Affairs Group

Staff 1L: Special Assistant for Constitutional Policing

Staff 2: Director, Office of Operations
Staff 2A: Assistant to the Director, Office of Operations
Staff 4: Commanding Officer, Operations-Central Bureau
Staff 4A: Assistant Commanding Officer, Operations-Central Bureau
Staff 5: Commanding Officer, Operations-South Bureau
Staff 5A: Assistant Commanding Officer, Operations-South Bureau
Staff 6: Commanding Officer, Operations-West Bureau
Staff 6A: Assistant Commanding Officer, Operations-West Bureau
Staff 7: Commanding Officer, Operations-Valley Bureau
Staff 7A: Assistant Commanding Officer, Operations-Valley Bureau
Staff 7B: Assistant Commanding Officer, Operations-Valley Bureau

Staff 3: Director, Office of Administrative Services
Staff 3A: Assistant to the Director, Office of Administrative Services
Staff 3C: Commanding Officer, Administrative Services Bureau
Staff 3D: Assistant Commanding Officer, Administrative Services Bureau

Staff 3E:	Commanding Officer, Information Technology Bureau
Staff 3F:	Assistant Commanding Officer, Information Technology Bureau
Staff 3G:	Commanding Officer, Personnel Group
Staff 3I:	Commanding Officer, Police Training and Education
Staff 3J	Commanding Officer, Behavioral Science Services
Staff 3K:	Commanding Officer, Personnel and Training Bureau
Staff 3L:	Assistant Commanding Officer, Personnel and Training Bureau
Staff 8:	Director, Office of Special Operations
Staff 8A:	Assistant to the Director, Office of Special Operations
Staff 8B:	Commanding Officer, Counter Terrorism and Criminal Intelligence Bureau
Staff 8C:	Assistant Commanding Officer, Counter Terrorism and Criminal Intelligence Bureau
Staff 8D:	Chief of Detectives, Detective Bureau
Staff 8E:	Assistant Commanding Officer, Detective Bureau
Staff 8F:	Assistant Commanding Officer, Detective Bureau
Staff 8G:	Commanding Officer, Special Operations Bureau
Staff 8H:	Assistant Commanding Officer, Special Operations Bureau

Staff radio designations are not reflective of staff succession of command

Non-Geographical Division, Unit Designations
Effective DP No. 1, 2010

* Police Commission
1PC Commission Investigation Division

* Chief of Police
24I: Personnel Assigned to Chief of Police

* Chief of Staff
8D: Personnel Assigned to Chief of Staff
17H: Personnel Assigned to Employee Relations Group
2I: Personnel Assigned to Public Information Office
13I: Community Relations Division

* Office of Operations
2O: Personnel Assigned to Office of Operations
25 W: Criminal Gang and Homicide Division

*** Office of Special Operations**
1H: Jail Division
9H: Property Division
29H: Real-Time Analysis and Critical Response Division
30H: Personnel Assigned to the Office of Special Operations

* Detective Bureau
5D: Investigative Analysis Section/Detective Bureau Administrative Staff
8K: Juvenile Division
1K: Detective Support and Vice Division
4K: Robbery-Homicide Division
70D: Gang and Narcotics Division
2K: Commercial Crimes Division
2H: Scientific Investigation Division
7Y: Narcotics Division
8Y: Narcotics Division
9Y: Narcotics Division
4I: Vice Division
5I: Vice Division

- * Special Operations Bureau
 - R: Metropolitan Division
 - 2D: Air Support Division
 - 6D: Emergency Operations Division
 - 4D: Personnel Assigned to Special Operations Bureau
- * Counter Terrorism and Criminal Intelligence Bureau
 - 3D: Emergency Services Division
 - 3DK9: LAX Explosives Detection K-9 Unit
 - 6K: Major Crimes Division
 - 10Y: Personnel Assigned to Counter Terrorism and Criminal Intelligence Bureau
- * Special Assistant for Constitutional Policing
 - 7I: Planning and Research Division**
 - 10I: Internal Audits and Inspections Division
 - 15H: Risk Management Division
 - 23I: Governmental Liaison Section**
 - 8H: Fiscal Operations Division**
- * Office of Administrative Services
 - 7H: Use of Force Review Division**
 - 16I: Employee Assistance Unit
 - 18I: Work Environment Liaison Section
 - 6I: Personnel Assigned to the Office of Administrative Services
 - 21I: Personnel Assigned to the Assistant to the Director, Office of Administrative Services
 - 22H: Officer Representation Unit**
 - 32H: Behavioral Science Services**
- * Personnel and Training Bureau
 - 33H: Personnel Assigned to Police Training and Education**
 - 5H: Personnel Division
 - 13H: Recruit Training
 - 18H: Training Division
 - 20H: Personnel Assigned to Personnel Group
 - 31H: Recruitment and Employment Division
- * Information Technology Bureau
 - 29I: TEAMS II Division**
 - 3H: Information Technology Division**
 - 30I: Personnel Assigned to Information Technology Bureau**
 - 16H: Radio Plan Section**

* Administrative Services Bureau
4H: Motor Transport Division
10H: Communications Division
12H: Records and Identification Division
11H: Facilities Management Division
27H: Personnel Assigned to Administrative Services Bureau

* Professional Standards Bureau
15I: Personnel Assigned to Professional Standards Bureau
3I: Personnel Assigned to Internal Affairs Group
7D: Force Investigation Division